

Message Text

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ACTION MMO-02

INFO OCT-01 AF-10 ISO-00 SS-15 SIG-03 EB-08 COME-00
A-01 PER-01 IO-13 CIAE-00 DODE-00 PM-05 H-01
INR-10 L-03 NSAE-00 NSC-05 PA-01 SP-02 ICA-11
ABF-01 AID-05 PC-01 /099 W
-----048065 251153Z /17

R 220855Z APR 78
FM AMEMBASSY BANJUL
TO SECSTATE WASHDC 5463
HNFO ZEN/AMEMBASSY DAKAR POUCH

LIMITED OFFICIAL USE BANJUL 0650

FOR DEPUTY UNDER SECRETARY FOR MANAGEMENT
FROM CHARGE THROUGH AMBASSADOR COHEN

E.O. 11652: N/A
TAGS: AMGT GA OGEN
SUBJ: FY-80 GORM PROCESS

REF: (A) STATE 063477 (B) BANJUL 0554 (C) 77 STATE 295571
(D) BANJUL A-02

1. EMBASSY HEREBY SUBMITS ITS RESPONSE REF A, TRYING TO APPLY
ZBB PROCEDURES TO WHAT IS ONE OF SMALLEST US EMBASSIES WORLD-
WIDE. POINT SHOULD BE MADE FROM START THAT TOTAL EMBASSY
COMPLEMENT INCLUDES ONE FSO-4, ONE FSR-7, ONE FSS-8, THREE FSL'S,
AND 2 PART TIME, INTERMITTENT OR TEMPORARY EMPLOYEES. THUS, TOTAL
FULLTIME STAFF FOR EMBASSY BANJUL IS 3 AMERICANS AND 3 GAMBIANS.
WE FEEL THAT THIS STAFFING LEVEL IS IRREDUCEABLE MINIMUM IF WE ARE
TO CONTINUE AS A FULL SERVICE EMBASSY, CAPABLE OF HANDLING OUR
STATUTORY, TRADITIONAL, AND ASSIGNED FUNCTIONS.

2. FORM ZBB-1:
A. TOTAL US PERSONNEL - 3
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B. TOTAL FSL - 3
C. TOTAL PERSONNEL RESOURCES - 6

3. FORM ZBB-2: PACKAGE WORK SHEET:

FY - 1980 PERSONNEL RESOURCE WORKSHEET

(1)	*6-78	PACKAGE III					
FUNCTION		AMER	AMER	AMER	AMER	AMER	AMER
		OFF	STAFF	FSL	OFF	STAFF	FSL
EXEC		1	-	1	1	-	1
ADMIN/CONS		1	1	2	1	1	2
TOTAL THIS PACKAGE		2	1	3	2	1	3
CUMULATIVE TOTAL		2	1	3	2	1	3

4. FORM ZBB-3

A. DECISION UNIT NAME: THE GAMBIA

B. PACKAGE III OF III

C. ACTIVITY DESCRIPTION: ALL ACTIVITIES PRESENTLY BEING CONDUCTED BY EMBASSY WOULD BE CONTINUED IN SUPPORT OF MAJOR US GOALS AND OBJECTIVES IN THE GAMBIA AS DETAILED REFS C AND D.

D. RESOURCE REQUIREMENTS:

	FY-78	FY-80, THIS PACKAGE
US OFFICERS	2	2
US STAFF	1	1
FSL'S	3	3
TOTALS	6	6

E. IMPACT STATEMENT: CONTINUING AT OUR PRESENT PERSONNEL LEVEL THE EMBASSY WILL BE ABLE TO MAINTAIN ALL ESSENTIAL ELEMENTS OF ITS OPERATION, IN SUPPORT OF AGREED GOALS. GIVEN INCREASING NUMBERS OF OFFICIAL AND SEMI-OFFICIAL VISITORS, AND EXPANDING ECONOMIC ASSISTANCE ACTIVITY, OUR SLIM RESOURCES WILL BE STRETCHED LIMITED OFFICIAL USE

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TO MAXIMUM.

5. AS WOULD BE EXPECTED FOR SO SMALL AN EMBASSY, OUR BUDGET IS EXCEEDINGLY MODEST AND ALLOCATIONS FOR NON-SALARY FUNDING AS OUTLINED IN PARA 20 REF A ARE CORRESPONDINGLY SMALL. OUR ADMINISTRATIVE EXPENSES INCLUDE RENT (CHANCERY PLUS 2 HOUSES), AIR CONDITIONERS AND ELECTRIC EQUIPMENT FOR OFFICE PLUS 2 FAMILIES,

PARTS AND MAINTENANCE EXPENSES FOR 2 OFFICIAL VEHICLES, BUILDING OPERATIONS EXPENSES, SUPPLIES, OVERTIME COMPENSATION (DOLS 1000 IN FY-78) AND TRAVEL (DOLS 3000 IN FY-78). OUR TOTAL PROGRAM AND SHARED BUDGET IN FY-78 AMOUNTS TO ONLY SOME DOLS 60,000. IF WE WERE FORCED TO CUT EXPENSES, WE WOULD ATTEMPT TO REDUCE EXPENDITURES ACROSS THE BOARD, RATHER THAN COMPLETELY DROP INDIVIDUAL ITEMS. THIS COULD BE ACCOMPLISHED BY POSTPONED ORDERING OF NEW EQUIPMENT, REDUCING TRAVEL, REPLACING OVERTIME PAYMENTS WITH COMPENSATORY TIME, CUTTING BACK ON BUILDING MAINTENANCE, AND LOWERING SPARE PARTS INVENTORY FOR AUTOMOBILES. SUCH MEASURES WOULD REDUCE OVERALL EMBASSY EFFICIENCY AND HAVE MORALE EFFECT ON PERSONNEL, SEVERITY OF WHICH WOULD BE IN DIRECT PROPORTION TO DEPTH OF CUTS.

6. WITH REGARD TO EVALUATING AID AND PEACE CORPS, ONLY OTHER AGEN-
CIES REPRESENTED BY US STAFF IN BANJUL, OUR COMMENTS WERE CON-
TAINED IN REF B. AS EACH IS A ONE PERSON OPERATION, ANY PERSONNEL
CUT WOULD MEAN EFFECTIVE ELIMINATION OF AGENCY. BUDGET CUTS IN
AID WOULD BE EFFECTED BY DROPPING WHOLE PROGRAMS NOW IN PLANNING
STAGE, SUCH AS AID TO COOPERATIVES, AND OICI VOCATIONAL TRAINING
CENTER. PEACE CORPS CUTS WOULD BE IN TERMS OF VOLUNTEERS, WHERE
WE WOULD REDUCE NUMBERS OF TEACHERS (PRESENTLY 25 PER CENT OF
TOTAL PCV COMPLEMENT), AND ONE OR TWO INDIVIDUAL VOLUNTEER
PROJECTS.

WYGANT

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